

# Drop-In Hours - Fall 2009

Monday, November 2<sup>nd</sup> - Thursday, November 5<sup>th</sup>

|         | Mon             | Tues | Wed           | Thurs          |
|---------|-----------------|------|---------------|----------------|
| Shaheda | None            | None | 3:00pm-4:30pm | None           |
| Gloria  | 10:00am-11:30am | None | None          | 9:00am-10:30am |
| Shauna  | None            | None | 2:00pm-3:00pm | None           |
| Karla   | None            | None | None          | None           |

\* IGNACIA IS ONLY PROVIDING NOTETAKING & WST ACCOMMODATIONS FOR RETURNING STUDENTS

## ARE YOU READY FOR DROP-INS?

*Find out below...*

- ✓ Printed copies of course green sheets (syllabi) are required to set up accommodations. You must have hard copies with you or you may email direct links to your syllabi in advance of drop-ins to [info@drc.sjsu.edu](mailto:info@drc.sjsu.edu). Please provide your student ID in the email.
- ✓ While you are waiting, take out all of your course green sheets (syllabi) and have them ready to present to the counselor.
- ✓ Keep in mind that drop-ins are a maximum of 30 minutes long.
- ✓ Students will be seen by the first available drop-in counselor. For those wishing to see a particular counselor, please know that the wait may be lengthy. As a result, the DRC recommends that you schedule an appointment to meet with your preferred counselor.
- ✓ Drop-ins ARE for:
  - Setting up test accommodations and note taking services ONLY for returning DRC students.
- ✓ Drop-ins ARE NOT for:
  - Academic advising, course drops, time and disability management, etc.

If you know that you have other areas about which you would like to speak with a counselor or you are a new DRC student for Fall 2009, please schedule an appointment at the front desk.

Thank you.

\*\*DROP-IN HOURS ARE SUBJECT TO CHANGE AT ANY TIME