



**SAN JOSE STATE**  
UNIVERSITY

August 21, 2008

Dear Student,

The Disability Resource Center (DRC) welcomes you to the fall 2008 semester!

There is a lot of news to share with you regarding DRC staff as well as programs and services.

Let me first start with the DRC staff news. DRC is pleased to announce the following staff appointments:

**Adaptive Technology Center (ATC):** Wendy Lin, ATC Coordinator, and Scott Mendez, ATC Support Specialist. Wendy and Scott joined us in the spring 2008 semester and have been working since that time on training and introducing new computers to the ATC. They both work directly with students utilizing the Adaptive Technology Center resources. When you are in the ATC please take a moment to introduce yourself and welcome Wendy and Scott.

**ADA Compliance Office:** Pete Josenhans joined the DRC in the spring 2008 semester and serves as the ADA 508 Compliance Specialist. Although you may or may not meet Pete, please know Pete is working quietly behind closed doors to ensure University ADA access as it relates to Section 508 compliance and the CSU Accessible Technology Initiative.

### **Search for a New DRC Counselor**

Recognizing the growing need for additional student academic advising, the DRC is currently conducting a search for a second full time Academic Advisor. We hope to successfully complete the search and start the new Academic Advisor sometime this fall semester.

### **ADA Compliance Office Website**

In a few weeks DRC will be launching our new ADA Compliance Office web-site which should be very helpful to you. We hope that it will be a guide to the many activities and responsibilities under DRC with regards to compliance. Look for an email announcing this new site!

### **SJSU ID's for Employees and Students**

You will notice as you come into the DRC and its offices that staff and student workers will now be wearing SJSU ID cards. This practice has been started to allow you to quickly identify staff and student workers. **Please note** that sometime early in the semester students coming into the DRC to meet with a counselor or take a scheduled exam will be required to check-in by swiping their SJSU Student ID card, which will help the DRC improve its services to its students.

#### **Disability Resource Center**

Director/ADA Compliance Officer  
Martin B. Schulter

One Washington Square  
San Jose, California 95192-0168

Voice: 408-924-6000

Fax: 408-924-5999

[info@drc.sjsu.edu](mailto:info@drc.sjsu.edu)

[www.sjsu.edu](http://www.sjsu.edu)

### **DRC is Becoming a Paperless Office**

This coming fall 2008, DRC will begin its endeavors to go "paperless" by accessing student files digitally. Although DRC Counselors have received training during the summer in preparation for the digital process, quick service for continuing students during drop-in hours may be affected as counselors familiarize themselves with the new process. DRC asks for your support and patience as we make this transition.

### **Drop-in Hours**

Drop in hours will begin on August 25, 2008. **Remember to bring your course syllabus for any course you are requesting accommodations, and to come prepared with a print copy of on-line syllabus as well.** Please note that drop-in hours are not the time for students needing academic advisement. Academic advising requires more time than the time allotted during drop-in hours. Should you want to receive academic counseling please schedule an appointment with Karla Larson. For a copy of the Fall drop-in schedule visit the DRC website at <http://www.drc.sisu.edu/Dropin.htm>.

### **Accommodations for Learning Disabled Students**

Students with Learning Disabilities who are planning to request accommodations for standardized exams required for graduate school, state licensing exams, etc. should be advised that current documentation is required. Dr. Gary Bonanno, our Educational Psychologist, would like to remind you that if you think your Learning Disability documentation needs updating, you should contact the front desk at (408) 924-6000 to request a review of your documentation.

### **A New SJSU Email Account**

All students should soon receive information about their new SJSU email accounts. Please be sure to notify the DRC of your new account so that we can continue to send you vital information regarding DRC services.

### **Updating DRC Info**

If you have not provided us with your current email address, please do so soon, as you may be missing out on important information. Please forward your email address to the DRC at [info@drc.sjsu.edu](mailto:info@drc.sjsu.edu). DRC will be phasing out mailings of hard copy letters and notices this semester. Regular updates, such as the schedule of exams, access alerts, campus construction, and changes to DRC office hours or closures, are posted on our home page [www.drc.sjsu.edu](http://www.drc.sjsu.edu) as well as through email, at various office locations and the DRC Hotline @ (408) 924-5979.

### **A New and Exciting Testing Center**

Late last semester the DRC finished its new and exciting Testing Center located in the Industrial Studies building, room 223. The DRC hopes that the new state of the art center serves you well as you pursue your degree.

The staff and I wish you a productive and successful fall semester and look forward to seeing you. Feel free to contact me or the DRC staff with questions.

Sincerely,



Martin B. Schalter  
Director & ADA Compliance Officer  
Disability Resource Center