



Attention Deficit / Hyper Activity Disorder (AD/HD) Documentation Policy

It is the policy of San José State University to provide appropriate accommodations to students who have a documented disability of Attention Deficit Disorder or Attention Deficit with Hyperactivity Disorder (AD/HD). To establish eligibility for services students must present documentation which meets the following criteria:

1. Diagnosis must be determined by a clinician with expertise in the diagnosis of AD/HD. Qualified professionals are presumed to be psychologists, neurologists, or psychiatrists who have training and experience in the diagnosis and treatment of AD/HD.
2. Documentation must include clinician's name, title, license number, phone number and address; summary of all instruments and procedures; date(s) of diagnosis and examination.
3. Documentation must be comprehensive and include evidence of early impairment as well as evidence of current impairment. The following information should be included in a comprehensive assessment:
 - a. Historical information establishing symptomology indicative of AD/HD throughout childhood, adolescence and adulthood (i.e.: teacher comments, tutoring evaluations, psychoeducational testing, third party interviews)
 - b. Student's presenting attentional symptoms should provide demonstrating evidence of ongoing impulsive/hyperactive behaviors which significantly impair functioning
 - c. Diagnostic interview summary should include but not be limited to the following:
 - history of presenting attentional symptoms
 - ongoing behaviors that have significantly impaired functioning
 - psychoeducational evaluations
 - description of functional limitations relevant to an educational related setting

4. The diagnostic report must include a specific diagnosis of AD/HD following the DSM-IV diagnostic criteria.
5. The student's assessment must demonstrate the current impact of the AD/HD in the academic environment and support the student's need for accommodations and auxiliary aids. Accommodation recommendation by the evaluator should include a rationale.