

Academic Dishonesty Policy

Academic Dishonesty in the DRC is defined as:

- Copying, in part or in whole, from someone else's test using or consulting, during an examination, any sources or materials not authorized by the instructor
- Purposely allowing another student to copy from your paper during a test
- Lying to an instructor or university official to improve your grade
- Removing tests from the testing facility without the approval of the DRC and/or instructor, or
- Forging signatures on official DRC forms.
- Changing authorized accommodations on DRC Test Accommodation Form.

Consequences of Academic Dishonesty

Academic and/or administrative sanctions may be applied in cases of academic dishonesty. Should a student be caught cheating, or attempting to cheat, the following will apply:

1. The exam will be immediately stopped and any sources or materials will be removed.
2. The professor will be notified immediately via phone, and a follow-up letter detailing the incident with attached materials will be forwarded to the professor.
3. The DRC will also notify the Judicial Affairs Officer in the Office of the Vice President for Student Affairs. A student record will be established and maintained in that office to identify the student.
4. The professor initially is responsible for determining the type of academic sanction to be applied in accordance with the Academic Senate Policy on Academic Dishonesty, sec. 3.1 - sec. 3.1.7. The DRC also reserves the right to take action with the Judicial Affairs Officer.
5. The University will act in accordance with the California Code of Regulations, title 5, Division 5, Chapter 1, Subchapter 4, Article 2, sec. A (Cheating or plagiarism in connection with an academic program at a campus).
6. The student has the right to appeal the sanction to the DRC Director or to the Judicial Affairs Officer in the Office of the Vice President for Student Affairs.